

Student Withdrawal Request

Print or Type All Information

The official date of withdrawal is the last date of class attendance.

Refunds and grades will be determined by this date in accordance with OSUIT withdrawal policy.

NOTE: A withdrawal may require returning Financial Aid, thus creating a student account bill.

Name _____ CWID _____ Date _____
 Are you receiving veteran/military education benefits? Yes No IF YES, Veteran Coordinator Initials _____
 Program of Study _____
 Semester: Summer Spring Fall Last Date of Class Attended _____
 Reason for Withdrawal _____

Forwarding Information:

Address _____ City _____ State/Zip _____
 County _____ Phone Number _____ Alt Phone Number _____
 Date of Birth ____ / ____ / ____ Email Address _____
 Do you plan to return to OSUIT? Yes No IF YES, when? _____

It is advised that all students contact the following department(s) prior to withdrawal from school.

Comments / Signatures from Advisors:

Academic Department / Advisor
Bursar's Office / Cashier's Office
Student Financial Services
Residential Life (on-campus students only)

Have you contacted the above departments? Yes No, I accept all responsibilities for my withdrawal.

I accept any and all academic and financial consequences of my withdrawal from OSUIT.

Signature of Student: _____ Date: _____

FOR OFFICE USE ONLY	
Withdrawal (student has attended)	
Cancel (Student has never attended)	Processed _____
University Appeals Committee:	Date _____

Student Withdrawal Request, Continued

Please complete this survey regarding why you are leaving OSUIT. Your response is important and always kept private and confidential. Your responses, combined with other responses, help us improve student services. Email Institutional Research at iar@okstate.edu with questions about this survey.

What term are you dropping/withdrawing from? Summer Fall Spring

Do you plan to re-enroll at OSUIT? (Select one option)

Yes, next term Yes, within the next year Yes, within 2 or more years Unknown/Undecided No

When you first enrolled, were you planning to graduate from OSUIT? (Select one option) Yes No

Why are you leaving? (Check all that apply)

	Major Reason	Minor Reason	N/A		Major Reason	Minor Reason	N/A
Academic Suspension	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Financial Reasons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Changing Major/Major not offered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Health reasons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coursework was not challenging	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Housing/roommate issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coursework was too difficult	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Family reasons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of quality instruction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Work/Job related	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class scheduling issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Moving/relocation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Unhelpful/Unfriendly faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Personal reasons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transferring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Unhelpful/Unfriendly staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Did you use any of the Tutoring Services at the LASSO Center? (Select one)

Yes Did not need tutoring Could not meet with tutor during available times
 Did not attend Fk 'pqv'hpqy lqti qv'cdqw'Twqtlpi Tutoring not available online or in area needed

Did you use any of the Counseling Services? (Select one)

Yes Did not need eqwpugrki Could not meet with counselor during available times
 Did not attend Fk 'pqv'hpqy lqti qv'cdqw'Cqwpugrki Online counseling not available

Did you talk to your Academic Advisor about withdrawing? (Select one)

Yes Did not need cf xkupi Could not meet with advisor during available times
 Did not attend Did not npqy lqti qv'cdqw'Advising Advisor did not respond to phone calls or emails

Did you talk to a Financial Aid Counselor? (Select one)

Yes Did not need Financial Aid Could not meet with FA counselor during available times
 Did not attend Fk 'pqv'hpqy lqti qv'cdqw'Financial Aid Financial Aid did not respond to phone calls or email
 Did not receive Financial Aid

How could we have helped you stay in school? (Check all that apply)

More flexible schedules Increase tutoring hours More scholarships/grants
 More online courses More counseling services Nothing/Could not be helped

Any comments or suggestions?
